

YOUNG INVINCIBLES

Organization Young Invincibles	Date 10/04/2017
Position Title Policy & Research Director	Location Washington, DC

Position Description

Young Invincibles seeks a **Policy & Research Director** to lead its federal policy development and research portfolios on issues affecting young adults, including higher education, health care, and workforce & financial security. She or he will be responsible for executing a policy and research agenda that advances public policy in order to improve economic opportunity for all young adults, aged 18 to 34. The ideal candidate has a sharp analytic mind, a curious disposition, and is adept at working in collaborative teams to move complex projects forward. The position offers an excellent opportunity to develop strategic innovative policy proposals and turn those ideas into real legislative and administrative changes.

Reporting to the Deputy Director, the Policy and Research Director manages the day-to-day leadership of the policy and research team and is a member of YI's policy department and management team. The position supervises full-time professional staff, consultants, and interns, as needed.

Responsibilities

- Lead the public policy research strategy for the organization, ensuring that we have an innovative, strategic policy agenda that speaks to the aspirations of our generation.
- Advance policy positions and influence legislation, including working with our coalition partners and presenting policy proposals and positions to legislators, administration officials, stakeholder groups, advocacy organizations and others.
- Ensure a high standard of excellence for all national policy and statistical products the organization produces, including issue and policy briefs, major reports, infographics, blogs, partner communications, etc.
- Represent YI to a variety of external audiences including funders, policymakers, high-level partners, and media.
- Build and maintain strategic partnerships that elevate the research profile and reach of YI.
- Lead team of full-time professional staff, consultants, and interns as they work to support the mission of YI; coordinate and execute recruitment and training of new staff as needed; share management of policy team coordination with the Government Affairs Director.

- Coordinate with YI's field team and regional offices to ensure that national policy draws from the perspectives of our base and our teams on the ground. Ensure that the lived experiences of young adults inform our policy work in a way that is empowering, authentic, and non-tokenizing.
- Lead and/or assist with the development, preparation, submission, and correspondence relating to grant proposals to funders, including drafting concept papers and proposals.
- Serve on YI management team; assume responsibility for management team projects and organizational development priorities as necessary.

Qualifications

- 6 to 8 years experience in public policy or research field
- Demonstrated ability to bring an equity lens to public policy work, and high levels of comfort discussing issues of race, gender, and class both as they apply to external policy recommendations and as they apply to internal organizational practices.
- Outstanding oral and written communications skills. Meticulous and patient editor.
- Excellent critical thinking and analytic skills.
- Demonstrated ability designing, communicating, and advocating for policy positions
- Keen leadership and management instincts that would lead to a healthy and productive team;
- Ability to work across difference
- Excellent organizational and time management skills
- Skilled in research methods, particularly quantitative analysis. In particular, demonstrated ability using statistical packages like SPSS, STATA, and SAS is a strong plus.
- Ability to translate sophisticated policy ideas to organized, clear written documents and oral presentations that are accessible and easy to read for partner organizations, Hill staff, media, and young adults alike.
- Demonstrated ability to build partnerships and coalitions with a broad and diverse array of organizations.
- A master's degree in public policy, higher education, public health, education policy, political science, economics, or related field (Ph.D. or other relevant terminal degree preferred)

How to Apply:

To apply, send a cover letter and resume to resumes@younginvincibles.org, with "Policy & Research Director" in the subject line. Applications will be reviewed on a rolling basis.

Benefits:

Comprehensive benefits package, including medical, dental, & vision coverage, company funded HRA plan; 401K retirement, life insurance, generous vacation, etc

Equal Opportunity Statement:

Young Invincibles is an equal employment opportunity employer and strongly encourages diverse candidates to apply. Young Invincibles does not discriminate on the basis of race, color, religious creed, sex (including pregnancy), gender, national origin, ancestry, citizenship, age, medical condition including

genetic characteristics, mental or physical disability, veteran status, marital status, sexual orientation, gender identity, (including transgender status), weight, height, linguistic characteristics (such as accent and limited English proficiency, where not substantially job-related), citizenship status, or any other basis prohibited by law.

About Young Invincibles:

Young Invincibles was founded by a group of students in the summer of 2009, motivated by the recognition that young people's voices were not being heard in the debate over health care reform. We began providing the facts about barriers young adults face in affording quality health insurance and by asking our peers to share their stories. In the years since, YI has expanded from a group run out of a school cafeteria to a national organization with offices across the country. We take on issues related to health care, higher education, workforce, and financial security. We are committed to expanding economic opportunity for young adults ages 18 to 34 and making sure that our perspective is heard wherever decisions about our collective future are being made.

We do this through building a community of young leaders to take action for social change, sharing the stories of young adults, cutting-edge policy research and analysis, providing tools for our generation to make smart economic choices, and mission-driven social enterprise ventures. So far, we have educated tens of thousands of young adults about their financial options and achieved numerous policy victories along the way. These include implementing strong consumer protections for health insurance plans for millions of college students and protecting funding for the federal Pell grant program. Our regional offices from California to New York have increased grant aid for low-income college students, expanded funding for community colleges, and ensured undocumented students can access in-state tuition.