



<b>Organization</b> Young Invincibles	<b>Date</b> November 2017
<b>Position Title</b> Northeast Policy Analyst	<b>Location</b> New York, NY

### **About Young Invincibles:**

Young Invincibles (“YI”) is a non-profit working to expand opportunity for young Americans ages 18 to 34 and amplify the voice of our generation in the national political conversation. Founded by and for young adults in the summer of 2009 during the debate over health care reform, YI has quickly grown into a leading voice for young people on the issues health care, higher education and employment. The organization has achieved major successes in areas ranging from the regulation of college health plans to Pell grants, and has successfully engaged hundreds of thousands of young adults online, through a network of over 100 partner organizations.

### **Job Description:**

The Northeast Policy Analyst will be responsible for producing quantitative and qualitative research, analyze large data sets, and design surveys to advance YI Northeast’s work. The Policy Analyst will also help implement Young Invincibles’ advocacy and government affairs work in New York State under the supervision of the Northeast Regional Director. The analyst will pull and analyze statistics while helping to build organizational partnerships, manage and facilitate public policy trainings and events and drive young adult turnout and participation across our issue areas in the Northeast. The position is based in New York, and will require periodic travel throughout New York State.

### **Principal Responsibilities:**

- Support the policy writing of the YI Northeast by drafting and editing narratives for reports and policy briefs.
- Fact check methodology and results of YI-Northeast facts and figures.
- Facilitate presentations on health care, higher education, and workforce policies impacting young adults
- Assist with logistics and planning details of policy events in the Northeast.
- Help with partner outreach for YI events.
- Work with YI’s Youth Advisory Board to ensure all policies advanced by the Northeast office represent the young adult voice.
- Mobilize and implement strategies to advance YI’s Policy advocacy agenda in New York, building the participation of community-based organizations and young adults in issue advocacy campaigns.

- Support legislative and budget advocacy in NYC and Albany.

#### **Qualifications:**

- Demonstrated interest in public policy, particularly as it relates to commitment to improving the lives of low-income and underrepresented young adults.
- Ability to connect with a young adult audience.
- Demonstrated cultural competency working and collaborating with communities of color.
- Excellent communication and interpersonal skills, with the ability to verbalize and explain methodology and results.
- Ability to understand and clearly communicate sophisticated policy concepts
- Talent for building relationships with stakeholders including community-based organizations, student groups, or diverse young adult populations.
- Ability to be creative and employ new tactics as necessary to achieve the organization's goals.
- Ability and willingness to work in a fast-paced work environment and a start-up atmosphere
- Experience with political advocacy campaign strategy and implementation.
- Strong interpersonal skills and ability to work in a team environment.
- Diplomatic and professional approach to problem solving.
- Ability to manage several tasks/projects concurrently and prioritize work.

#### **Benefits:**

Comprehensive benefits package, including medical, dental, & vision coverage, company funded HRA plan; 401K retirement, life insurance, generous vacation, etc.

#### **How To Apply:**

Please submit a **resume** and **cover letter** in an email with the subject line “YI Northeast Policy Analyst” explaining how your interests and skills align with Young Invincibles’ work. Send the materials to [resumes@younginvincibles.org](mailto:resumes@younginvincibles.org).

*Young Invincibles is an equal employment opportunity employer and strongly encourages diverse candidates to apply. Young Invincibles does not discriminate on the basis of race, color, religious creed, sex (including pregnancy), gender, national origin, ancestry, citizenship, age, medical condition including genetic characteristics, mental or physical disability, veteran status, marital status, sexual orientation, gender identity, (including transgender status), weight, height, linguistic characteristics (such as accent and limited English proficiency, where not substantially job-related), citizenship status, or any other basis prohibited by law.*